

Date: 4 DEC 2017

The National Council of Social Services  
Ulu Pandan Community Building  
170 Ghim Moh Road #01-02  
NCSS Centre  
Singapore 279621

Dear Sirs,

## INDEPENDENT AUDITORS' REPORT

We have audited the accompanying Statement of Accounts of St. John Singapore ("the Society") relating to St. John Singapore Walkathon 2017 held from 21 July 2017 to 20 October 2017. The Statement of Accounts has been prepared by the management based on the provisions of Regulation 6 of the Societies Regulation issued under the Societies Act Chapter 311, Section 34 (the "Regulations").

### *Management's Responsibility for the Statement*

Management is responsible for the preparation of the Statement of Accounts in accordance with the Regulations, and for such internal control as management determines is necessary to enable the preparation of the Statement of Accounts is free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on the Statement of Accounts based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the Statement of Accounts is free of material misstatements.

As audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Statement of Accounts. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatements of the Statement of Accounts, whether due to fraud or error. In making this risk assessments, the auditors considers internal controls that are relevant to the Society's preparation of the Statement of Accounts in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, made by the management, as well as evaluating the overall presentation of the Statement of Accounts. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis of our audit opinion.

### *Audit Opinion*

In our opinion, the Statement of Accounts relating to St. John Singapore Walkathon 2017 held from 21 July 2017 to 20 October 2017, is prepared, in all material respects, in accordance with the Regulations.

**Acfoss Assurance**  
**Chartered Accountants of Singapore**  
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## INDEPENDENT AUDITORS' REPORT (continued)

### *Restriction on Distribution and Use*

The Statement of Accounts is prepared to assist the Society to meet the requirements of the Regulations. As a result, the Statement of Accounts may not be suitable for another purpose. Our Report is intended solely for the Society and the National Council of Social Services and should not be distributed to or used by parties other than the Society or the National Council of Social Services.



Acfoss Assurance  
Public Accountants and  
Chartered Accountants

Singapore,

4 DEC 2017

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### THIRD SCHEDULE

Paragraph 11(1) of  
the First Schedule



#### HOUSE TO HOUSE AND STREET COLLECTIONS (NATIONAL COUNCIL OF SOCIAL SERVICE) (EXEMPTION) ORDER

#### STATEMENT OF ACCOUNTS

- o Collection of Money
- o Collection of Properties sold or otherwise disposed of
- o Collection of Property (other than money) given away or otherwise disposed of

NCSS Approval Ref No.: <b>2017060550</b>
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<b>PART I – PARTICULARS OF QUALIFYING PROMOTER</b>			
Name <b>Choong Boon Piaw, Albert</b>		NRIC/ FIN# No.	Passport No.#
Community Chest/Name of National Council of Social Service Member <b>St. John Singapore</b>		Contact No. (Pager/ Mobile/ Home/ Office) <b>62980300</b> <b>(Office)</b>	
<b>PART II – PARTICULARS OF COLLECTION</b>			
Period of Collection		Mode of Collection	
From <b>21/07/2017</b>	To <b>20/10/2017</b>	<b>Pledge Cards</b>	
<b>Proceeds of Collection (amount to be entered in gross)</b>			
Details		Dollars	Cents
(1)	For collection of money only Total proceeds collected from Walkathon Event	<b>78,306</b>	<b>96</b>
(2)	For Collection of properties sold or otherwise disposed of amount obtained during period of account by sales of properties collected	<b>Nil</b>	
(3)	Breakdown of income from other sources of collection	<b>Nil</b>	
(4)	Total (1) + (2) + (3)	<b>78,306</b>	<b>96</b>

<u>Expenses and Application of Proceeds (amount to be entered in gross)</u>			
Details		Dollars	Cents
(5)	Breakdown of expenditure		
	Rental of premises and set-up costs	9,235	55
	Lucky draw prizes, souvenirs & trophies	2,554	10
	Refreshments and transport	1,223	43
	Pledge cards, tee shirts and stationery	1,072	90
	Bank charges for bulk deposits	17	50
	Audit fee (accrued)	380	00
(6)	Net proceeds (after deduction of expenses) distributed to the beneficiary/ beneficiaries	63,823	48
	Total (4) - (5)		
<p><u>For Collection of Property (Other Than Money) Given Away or Otherwise Disposed of</u></p> <p>All properties collected in the collection of which particulars are given above have been given away/ disposed of for charitable purposes in the following manner:</p> <p>Nil</p>			
<p><u>Certification by Qualifying Promoter</u></p> <p>I certify that to the best of my knowledge and belief the above is a true account of the expenses, proceeds and application of the proceeds of the collection to which it relates.</p>			
<p>4 DEC 2017</p> <p>_____</p> <p>Date</p>		<p>Albert Choong</p>  <p>Albert Choong PJK, AKT, SS SLJ Chief Executive Officer St John National HQ</p> <p>_____</p> <p>Signature of Qualifying Promoter</p>	
<p><u>Certification by an Auditor</u></p> <p>I certify that I have obtained all the information and explanations required by me as an auditor and that the above is in my opinion a true account of the expenses, proceeds and application of the proceeds of the collection to which it relates.</p>			
<p>4 DEC 2017</p> <p>_____</p> <p>Date</p>		 <p>_____</p> <p>Signature of Auditor</p>	
<p>Name</p> <p>ACFOSS Assurance</p> <p>Chartered Accountants of Singapore</p>		<p>Address</p> <p>18 Boon Lay Way #10-102 Tradehub 21</p> <p>Singapore 609966</p>	

# Applicable to foreigners only

\* Delete whichever is inapplicable.